



# Bletchley and Fenny Stratford Town Council

There will be a meeting of the Full Council on Tuesday, 30th April, 2024 to be held at Newton Leys Pavilion commencing at 7.30 pm to transact the items of business set out in the agenda below.

*Delia Shephard*

Delia Shephard  
Clerk to the Council  
Monday, 22 April 2024

## AGENDA

1. To note councillors' apologies for absence
2. To note councillors' declarations of interest in matters on the agenda  
*(Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, councillors are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting)*
3. To approve draft minutes of meeting Tuesday, 26 March 2024 of Full Council (Pages 1 - 6)
4. Public Speaking  
To receive representations from members of the public on items on the agenda and to hear questions from members of the public about council business which may not be listed on the agenda.  
  
Members of the public who wish to present a spoken or written representation should contact the Clerk no later than 12 noon on the day before the day of the meeting in order to register to be heard or to obtain a link to join the meeting remotely.  
  
The public speaking session will generally last no more than 15 minutes and individuals will be permitted to speak for a maximum of 3 minutes.  
  
Requests to speak or ask questions will be dealt with in the order in which they have been received by the Clerk.  
  
For more information or to register to speak please contact:  
Delia Shephard  
Town Clerk  
01908 649469  
[clerk@bletchleyfennystratford-tc.gov.uk](mailto:clerk@bletchleyfennystratford-tc.gov.uk)  
  
Please be aware that meetings may be recorded and live streamed including the representations made by members of the public.  
Meetings may be viewed on the town council's YouTube channel at  
[https://www.youtube.com/channel/UCuEj3-xDT\\_faeAxDSZ8sySg](https://www.youtube.com/channel/UCuEj3-xDT_faeAxDSZ8sySg)
5. To note the draft minutes of recent meetings of committees of the council and to consider any recommendations contained therein
  - (i) Minutes of meeting Tuesday, 16 April 2024 of Community Committee (Pages 7 - 8)
  - (ii) Minutes of meeting Tuesday, 23 April 2024 of Finance and Governance Committee (Pages 9 - 12)

*Members of the public and representatives of the media are welcome to attend but are warned that items marked with an asterisk (\*) may involve discussion of confidential information and the council may resolve to exclude members of the public and press if this is deemed to be in the public interest*

6. Financial matters
- (i) To note the final internal audit report for the financial year 2023-2024 as recommended by the Finance and Governance Committee on 23 April 2024 (Pages 13 - 20)
  - (ii) Changes to the Financial Regulations as recommended by the Finance and Governance Committee (Pages 21 - 40)
  - (iii) To approve the Annual Governance and Accountability return as recommended by the Finance and Governance Committee on 23 April 2024 (Pages 41 - 46)
  - (iv) To approve the town council's continued use of MKCC's framework offered by the Laser Energy Buying Group for supply of gas and electricity  
 MKCC's contracts for the supply of gas and electricity end on 30<sup>th</sup> September 2024. Arrangements are in place for a renewal of the contracts using a framework offered by the Laser Energy Buying Group. Laser's procurement model has performed better than the market averages over the period and the existing suppliers have been successful in the tendering process for the next four years. The purchasing strategy on this contract is called purchase in advance (PIA), this approach offers access to flexible purchasing whilst also ensuring price certainty for each 12-month period.  
  
 As on previous occasions the town council, which currently uses the framework contracts, must make a clear and explicit decision to remain on the framework contract. The RFO will sign the appropriate documentation on behalf of the town council if consent is given.
- 7. To approve the draft annual report of the town council for the year 2023-2024 and to note arrangements for the annual meeting of electors on Tuesday 14 May 2024 (To Be Tabled)
  - 8. To consider a request for feedback from MKCC on street names for planned new development in Newton Leys (Pages 47 - 48)
  - 9. To note that MKCC is currently considering an application to list Bletchley Working Mens Club as an asset of community value under powers conferred in the Localism Act 2011 (Pages 49 - 78)
  - 10. To receive a progress update on the Sycamore Buildings project and to review a separate community consultation report to determine whether the council has sufficient support to proceed with its plans (Pages 79 - 90)
  - 11. \*To approve heads of terms for a 5 year lease of Albert Street Public Conveniences (Pages 91 - 94)
  - 12. To note the outcome of the town council nomination process for the 2024-2028 council term and the subsequent casual vacancies listed below, co-options for which would begin from the next full town council meeting on 7 May 2024
    - i Eaton North Ward (single vacancy)
    - ii Eaton South Ward (two vacancies)
    - iii Fenny Stratford Ward (single vacancy)
    - iv Manor South Ward (single vacancy)
    - v Newton Leys (single vacancy)
    - vi Queensway and Denbigh North (single vacancy)
  - 13. To discuss potential changes to the council's committee structure and scheme of delegations prior to the annual meeting of the council on 7 May 2024
  - 14. To receive reports and information as follows
    - i Neighbourhood Plan
    - ii Bletchley Town Deal

- iii Bletchley Pathfinder
- iv MKCC Parishes Forum